

Avoiding Pitfalls in the Hiring Process

- 7:30 Registration/Networking/Continental Breakfast
- 8:00 Opening Remarks - Marie Waller, Diversity & EEO Administrator, The Aerospace Corporation, & Chair, **SCERT**
- 8:10 **DFEH Update** - Wanda Kirby, Interim Director, California Department of Fair Employment and Housing (DFEH)
- 8:30 **The Latest Developments in Case Law** - Jonathan Boxer, Esq., Legal Department, Northrop Grumman
- 9:00 **Avoiding Pitfalls in the Hiring Process**
- Joel Kelly, Esq., of Counsel, Jackson Lewis LLP
- Christopher Comma, Esq., Corporate Regional Sr. Human Resources Manager, American Medical Response
- 10:00 Break
- 10:15 **Avoiding Pitfalls in the Hiring Process** (cont.)
- 11:00 Questions and Answers
- 11:30 Adjournment

About SCERT: SCERT (Southern California Employment Round Table, Inc.), a non-profit corporation, is a partnership of the California Department of Fair Employment and Housing (DFEH) and volunteer representatives of employers. Its mission is to help employers understand issues related to employment discrimination, and to promote the elimination of discrimination. It also seeks to facilitate constructive relationships between the Department and the employer community.

Seminar Site: Wilshire Grand Hotel, 930 Wilshire Blvd., at Figueroa, 2nd Floor. From the 110 N, exit 9th St., turn left on Figueroa, and left on 7th St. Turn right at the next street, Francisco Street. Make an immediate right into the Wilshire Grand garage. From the 110 S, exit Wilshire Blvd., turn left, crossing over the freeway to Francisco St. Turn right onto Francisco St., and turn left into the Wilshire Grand garage. Parking is \$7.00. Metro Station at Figueroa and 7th is just across street.

Register now!

Send check, payable to SCERT, Inc., with this form, to Ms. Cathy Bell, 2241 Murphy Hall, UCLA, Box 951405, Los Angeles, CA 90095-1405 by September 24. Fees include continental breakfast. SCERT Corp. ID No. is 95-4464626.

- ☐ My check for \$35 is enclosed.
☐ I will need this reasonable accommodation during the seminar (72 hrs. notice needed) _____

Name _____ Title _____

Company _____ Bus. Phone (_____) _____

Address _____

Type of Business _____ No./Employees ____ E-Mail Address _____

Seating is limited. Reservations will be accepted on a first-come, first-served, basis. Reservation deadline is September 24.

No refunds, but substitutions accepted. You will not receive a confirmation of your reservation.

Questions? Call Cathy Bell, UCLA, (310) 206-3476.